# Collaborative Learning Techniques Depending on the Intended Learning Outcomes

The following list includes collaborative learning techniques for problem-solving, reciprocal teaching, and discussion by Berkley et al. (2005), each paired with the target level of learning in Bloom's and Fink's Taxonomies. However, the classifications are not rigid, as techniques at higher levels of learning may also involve behaviors from lower levels. The techniques are grouped from higher-order to lower-level learning (create, integrate, analyze, evaluate, apply, understand, and remember), with each group arranged from the least to the most complex in terms of the learning process and purpose.

Please, keep in mind that there are additional parameters that instructors need to take into account when choosing the appropriate technique, other than the intended outcome. These include the discipline, the course type and complexity, and the characteristics of the learners.

Moreover, instructors are encouraged to support all the levels of learning, meaning that for higher-order learning activities, there is a need to implement strategies to support the lower-order learning processes for the students to succeed. For example, in a problem-based course, an instructor might implement the Structured Problem-Solving technique, however there might be a need to implement additional collaborative or individual learning strategies to support the development of analytical, critical thinking, and cognitive skills (like Word Webs, Dialogue Journals, etc.) that the students might use independently and collaboratively.

To use this document, click the arrows in the headings below to read the description of each collaborative learning technique and its purpose. Determine whether the technique aligns with your course outcomes and learning objectives. Then, review the steps for preparation and implementation in your class. If you need further support in designing and implementing these techniques, feel free to reach out to an instructional designer at CETL.

#### Reference

Barkley, C., Barkley, E. F., Cross, K. P., & Major, C. H. (2005). Collaborative learning techniques: A handbook for college faculty. San Francisco, CA: Jossey Bass.

#### Create

Levels of Learning	Collaborative Learning	Description & Purpose	Preparation & Procedure	Online Implementation
Learning	Technique	Pulpose	Procedure	implementation
Create  Assignments that require students to problem solve, complete a project, study a case, conduct research and write a paper	Think-Aloud Pair Problem- Solving  2 students  30-45 min. /Single or Multiple Session(s)	Solve problems aloud to try out their reasoning on a listening peer.  Emphasizing the problemsolving process.	Instructor  1. Develops a set of field-related problems to:  2. Creates pairs and explains the roles (one problemsolver, one listener)  Pair of learners  1. Solves a set of problems alternating roles. Specifically,  Identify the nature of the problem  Identify the knowledge and skills they need to develop to solve the problem  Identify potential solutions  Choose potential solution  Identify outcomes  Summarizes their learning focusing on the problem-solving process.	Synchronous Online: Students work in pairs using an online Web-conference tool (breakout rooms on Zoom) taking turns solving a problem.  Students write a summary indicating what they learned from it.  Asynchronous Online: Use a discussion tool (like Canvas discussion boards) where students perform the steps described above asynchronously.
	Send A Problem	Each group solves a problem then	<ul><li>Instructor</li><li>Identifies some problems that all</li></ul>	Online Asynchronous:

Preparation & Procedure	Online Implementation
LIUUGUUIG	
	Implementation
the groups will work on simultaneously.  2. Attaches each on the problem outside of an envelope where all groups will insert their answers.  3. Develops clear instructions.  4. Distributes each problem to a different group  iscusses a problem, generates as many solutions as possible, evaluates their responses, and picks the best one.  2. Each group passes their response enclosed in the envelope to another group that works on the problem without looking at the enclosed response(s).  3. Finally, each group reviews the solutions to a problem generated by	Create a forum for each problem that all students have access to, and separate forums for each group in Canvas. Each group discusses and generates solutions to the problems in their group forums and then posts their best solution to the general forum associated with the problems they solved. Finally, the groups analyze and evaluate the solutions generated by the other groups in the general forum.
	work on simultaneously.  2. Attaches each on the problem outside of an envelope where all groups will insert their answers.  3. Develops clear instructions.  4. Distributes each problem to a different group  iscusses a problem, generates as many solutions as possible, evaluates their responses, and picks the best one.  2. Each group passes their response enclosed in the envelope to another group that works on the problem without looking at the enclosed response(s).  3. Finally, each group reviews the solutions to a

Levels of Learning	Collaborative Learning Technique	Description & Purpose	Preparation & Procedure	Online Implementation
	-		reports to the whole class.	
	Case Study 2-6 students  Varies. /Single or Multiple Session(s)	The group analyzes a real-world scenario and develops a solution to the dilemma presented in the case.	Instructor  1. Selects or writes good real or hypothetical cases.  Group of learners  1. Read and analyze identical or	Online Asynchronous: Teams can meet using web conference tools (Zoom, Google Meet, Microsoft Teams) or discuss the case in a group forum in
		technique helps to bridge the gap between theory and application since it allows students to understand abstract principles and theories in a relevant way. It also helps students develop analytical and critical thinking skills, and decision- making.	different cases to sort out factual data, apply analytic tools, articulate issues, reflect on their relevant experience, draw conclusions, and recommend actions that resolve the dilemma or solve the problem in the case.  2. prepare a written or oral statement describing their assessment of the case, the decision options as they see them, and their recommendation s for a decision.  3. Report to the whole class and eventually they learn the solution in the real case.	Canvas. Then each group post their analysis to the general forum
	Structured Problem-	Group members work	<ul><li>Instructor</li><li>Creates a</li></ul>	Online Synchronous:
	Solving	together on a	problem that is	Groups discuss and

Preparation & Procedure	Online Implementation
complex enough to require students to use sophisticated problem-solving skills, using research and current questions in the field.  2. Identifies a problem-identification and solving procedure that is appropriate to the type of problem selected.  3. Solves the problem to uncover difficulties or errors.  Forup of learners  1. Solve the problem using the specific steps in the identified problem-solving technique  - identify the problem  - generate possible solution  - evaluate and test the various solutions  - decide on a mutually	solve a problem using a web conference tool (Zoom, Google Meet, Microsoft Teams) or instant messaging. Then, they present their solution to the whole class.  Online Asynchronous: Team members discuss in their private threaded discussion forum to develop their solution to the problem. Each group posts their solutions to the general forum so that the whole class can see them and offer comments.
	students to use sophisticated problem-solving skills, using research and current questions in the field.  2. Identifies a problem-identification and solving procedure that is appropriate to the type of problem selected.  3. Solves the problem to uncover difficulties or errors.  Froup of learners  1. Solve the problem using the specific steps in the identified problem-solving technique  - identify the problem  - generate possible solution  - evaluate and test the various solutions  - decide on a

Levels of Learning	Collaborative Learning	Description & Purpose	Preparation & Procedure	Online Implementation
	Technique	•	- implement	•
			the solution - evaluate the solution	
	Group Investigation  2-5 students  Several hours /Multiple Sessions to all term	Group members plan, conduct, and report on in- depth research projects to study a topic intensely and gain specialized knowledge about a specific area.  Understand the importance of discovery and good research.	Instructor  1. Decides the parameters to be established in terms of topic choices.  2. Decides the kinds of resources to be accepted.  3. Selects the methods for students to report their findings.  4. Assigns individual group process or task roles or allows students to determine and distribute roles themselves  Group of learners  1. Choose topics within the specific	Online Asynchronous: Each group collaborates in its own threaded discussion area. The research process is broken down into its various parts and tasks. Final text reports are posted in a public forum for all the class to read. Finally, students need to complete an assignment to answer specific content questions or compare and evaluate the results.
			parameters, and instructor selects topics that the groups will investigate.  2. Form teams based on the topic interest.  3. Formulate their research	

Levels of Learning	Collaborative Learning Technique	Description & Purpose	Preparation & Procedure	Online Implementation
			questions, identify goals and the resources they will need to carry out their investigation, choose their methods of investigation, and divide up and assign the tasks.  4. Begin their investigation: gather and analyze information and decide whether more information is needed.  5. Prepare their final report.	

# Care and Integrate

Level of	Collaborative	Description &	Preparation &	Online
Learning	Learning	Purpose	Procedure	Implementation
	Technique			
Care &	Dialogue	Record their	Instructor	Online
Integrate	Journals	thoughts about	1. Decides	Asynchronous:
		a reading	journal.	Some students
Activities	2 students	assignment,	parameters.	may feel too
that allow		lecture, task, or	2. Determines the	exposed by sharing
students to	Varies	experience in a	tasks.	their writing on the
make	/Single or	journal that	3. Provides	Web so consider
connection	Multiple	they exchange	examples.	making the
s between	Session(s)	with peers for		exchange private.

ideas within and outside of the course.	comments questions.  © connect coursework their personalives.	1. The writer writes on the left side and enters comments or questions after	Form groups in Canvas and encourage the exchange of journals in the pairs' private collaborative spaces. Use discussion boards or documents in which they post cumulative journal entries.
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# Analyze and Evaluate

Level of Learning	Collaborative Learning	Description & Purpose	Preparation & Procedure	Online Implementation
	Technique			
Analyze	Analytic	Team members	Instructor	Online
and	Teams	assume roles	1. Selects an	Synchronous
Evaluate		that exist within	assignment that	Use separate
	4-5 students	the norms of	requires use of a	forums for each
Activities		the discipline	complex	group where each
that allow	🕑 15-45 min.	(summarizer,	analytical	group member
students to	/Single Session	connector,	process.	responds to the
examine		proponent, and	2. Breaks the	prompt from their
information		critic) and	process down	respective role.
into parts,		specific tasks	into	Teams present
make		to perform	component	their analysis and
inferences		when critically	parts or roles.	findings to the
and		reading an	3. Performs the	whole class
judgements		assignment,	roles/parts to	

Level of Learning	Collaborative Learning Technique	Description & Purpose	Preparation & Procedure	Online Implementation
based on a	•	listening to a	uncover	Online
set of		lecture, or	difficulties	Asynchronous
criteria.		watching a		Groups post their
		video.	♣ Group of	analysis in a
			learners	whole-class
		P Develop	1. Assume a role	threaded
		understanding	Proponents: List	discussion.
		of the different	the points they	
		activities that	agreed with and	Note: this activity
		constitute a	state why.	might feel artificial
		critical analysis	<u>Critics</u> : List the	in an online
		preparing them	points they	environment so
		for more	disagreed with or	use sparingly.
		complex	found unhelpful	
		problem-	and state why.	
		solving	Example Givers:	
		assignments.	Give examples of	
			key concepts	
			presented.	
			Summarizers:	
			Prepare a	
			summary of the	
			most important points.	
			Questioners:	
			Prepare a list of	
			substantive	
			questions about	
			the material	
	Word Webs	It's a	Material Materia Material Material Materia Material Material Material Material Material Material Mater	Online
	2-4	collaborative	1. Chooses a	Synchronous
	students	version of a	concept for	Use web
	Stadonts	concept map.	students to map,	conferencing and
	© 30-45	Students	and diagram it to	mind mapping
	min./Single	generate a list	uncover	tools.
	Session	of related ideas	potential	
	OGSSIUII	and then	problems and to	Note: Creating
		organize them	create a model	word webs mind be
		in a graphic,	against which to	challenging and
		identifying	assess group work.	online this
		relationships	WOIN.	challenge might be

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		by drawing lines or arrows to represent the connections.  Panalyze a complex concept and deepen understanding of related concepts and their interrelationships.	<ol> <li>Map a parallel concept to demonstrate the process to students.</li> <li>Provide a tool as a shared writing space.</li> <li>Group of learners</li> <li>Brainstorm, writing a list of terms and phrases that express core concepts and supporting details.</li> <li>Sketch out a diagram starting with the central idea and adding primary, secondary, and even tertiary associations.</li> <li>Determine the ways the items are related, drawing lines or arrows to show the connections.</li> <li>Add new ideas and relationships as they construct the web.</li> </ol>	exacerbated. However, the act of negotiating and compromising is a useful skill that is worth the challenge.
	Affinity Grouping	Generate ideas, identify	<ul><li>Instructor</li><li>Thinks of a</li></ul>	Online Synchronous and
		common	complex	Asynchronous: Use
	3-5 students	themes, and then sort and	category, issue, or problem for	online pinboards like Padlet, Google Jamboard,

Level of Learning	Collaborative Learning Technique	Description & Purpose	Preparation & Procedure	Online Implementation
	③ 30-45 min. /Single Session	organize them accordingly.  Puppack a complicated topic and identify and classify its constituent parts.	students to explore.  2. Supply students with materials to write down ideas and a flat space to organize the slips of paper into categories.  Group of learners  1. Individually generate ideas about a topic and write each item on a slip of paper.  2. Groups sort and organize the slips into categories as they identify common themes.	Microsoft Whiteboard, or Miro
	Sequence Chains  2-3 students  15-45 min. /Single Session	Analyze and depict graphically a series of events, actions, roles, or decisions, and apply knowledge and reasoning to arrange the points in a coherent progression.	Instructor  1. Chooses what the students should organize into a sequence or series.  2. Creates a sample sequence chain to uncover potential problems.  3. Provides students with a	Online Synchronous Students use tools for creating timelines like Canva and mind mapping tools like Miro. Tehy work in breakout rooms and take turns to order the items.  Online Asynchronous: Students complete their portions of

Level of Learning	Collaborative Learning Technique	Description & Purpose	Preparation & Procedure	Online Implementation
		P Deepen their understanding of processes	scrambled list of items to be organized.	the timelines to develop a full sequence chain.
		and cause & effect and organize information.	Group of learners  1. Students put the items in order and explain the relationship between items.	
	Peer Editing  2 students  2 hours /Peer Sessions	Student pairs critically review and provide editorial feedback on each other's essay, report, argument, research paper, or other writing assignment.	Instructor  1. Creates a peer review form that lists the elements students should be looking for when they critique each other's work	Asynchronous Online Use collaborative word documents and allow students to collaborate asynchronously.
		Helps teach students how to identify the features of good and poor work and thus developing critical evaluation skills that they can apply to their own work.	Pair of learners  1. Students work in pairs, taking turns describing ideas for the paper that each individually intends to write or other type of work while taking notes and	

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			asking questions.  2. Each student conducts research for the individual paper, keeping an eye open for material that might prove useful to the partner.  3. Complete the work individually, but exchange work for peer editing.  4. Revise their work.	
	Critical	Learners		Online
	Debates  4-6 students, then 8-12  1-2 hours /Single Session	assume, discuss, present, and argue one side of an issue (usually contrary to their own views challenging their existing assumptions).  Technique for increasing motivation, enhancing research skills, promoting	Instructor  1. Select a controversial topic in the field with two identifiable, arguable, and opposing sides.  2. Craft the debate proposition into a one- sentence statement general enoug but avoiding ambiguity.	Synchronous: Use synchronous tools such as Web conferencing and a combination of group chat and full-group discussion.  Online Asynchronous: Use discussion forums and consider posting a follow-up threaded

Level of	Collaborative	Description &	Preparation &	Online
Learning	Learning	Purpose	Procedure	Implementation
	Technique			
		critical thinking, deepening understanding, and developing communicatio n proficiency.	3. Prepare students for the debate through lecture, assigned reading, discussion, or student research on the topic.	position contrary to their beliefs and inviting them to say whether participating in the debate changed their viewpoints.
			Group of learners  1. Students identify which side of the proposition they most	
			support, but they will argue the side that is contrary to their views.	
			2. Team members assume roles in needed like timekeeper, leader, etc.	
			3. Students generate as many arguments as possible or brainstorm (15- 30 min.) and then choose 5 best arguments.	

Level of Learning	Collaborative Learning Technique	Description & Purpose	Preparation & Procedure	Online Implementation
			4. A selected spokesperson presents the opposing side and the arguments (5 min each side), or each member of the team presents at least one of the arguments.  5. Prepare rebuttals (10 min).  6. Present rebuttals (5 min each side)  7. Whole-class discussion to summarize the important issues and to give students the opportunity to discuss the experience of arguing opinions they do not hold.	
	Fishbowl (Known also as Inside-	An inside group of students engage in an in-	<ul><li>Instructor</li><li>Prepare a</li></ul>	Online asynchronous: 1. Create a
	Outside Circles)	depth discussion	prompt question for discussion.	discussion forum, inner-
	3-5 inside circle,	while the larger, outside group listens and observes	2. Inform the students about the rules.	circle students will discuss for one week; outer-circle
	remaining	both the	3. Set the environment	students will

Level of Learning	Collaborative Learning Technique	Description & Purpose	Preparation & Procedure	Online Implementation
	students outside circle  15-20 min. Discussion/10- 15 min. debriefing /Single Session	content and the process.  Prechnique to support critical thinking and deep understanding of the content. It is a useful technique for structuring and reducing the volume of postings in online discussions.  Challenges: Designing an authentic discussion activity that is worth having students observe and discuss.  Online Fishbowl can feel forced and unnatural.	for the two circles.  4. Decide whether you will participate in the small or the bigger circle, or whether you will be an observer.  6 Group of learners  1. Small group participates in a high-level discussion.  2. Bigger group listens to the discussion and takes notes on the content, logic, and group interaction.  3. Bigger group report out in a whole-class discussion, requesting that they address the content issues that arose and that they comment on group processes.	discuss the following week.  2. Send the small group a message if the discussion goes off topic.

# Apply

Technique  Think-Pair-Share  Activities that allow students to use knowledge in new situations  Technique  Think-Pair-Share  Each student thinks individually of their answer to a question or problem posed by the instructor, then they share it Session  Technique  Think-Pair-Share  Each student thinks individually of their answer to a question or provoking question or a problem and try to answer it before class.  Technique  Instructor:  1. Develop an open-ended and thought-provoking question or a problem and try to answer it before class.  Instructor:  1. Develop an open-ended and thought-provoking question or a problem and try to answer it before class.  2. Pose the question/probl em. Decide the medium (slide, Students share)  Think-Pair-Share  Synchronou use breakout to the main "for whole-class discussion. Students share it the entire medium (slide, Students share)	Level of	Collaborative	Description &	Preparation &	Online Implementation
Apply  Activities that allow students to use knowledge in new situations  Think-Pair-Share  Each student thinks individually of their answer to a question or problem posed by the instructor, then they share it situations  Each student thinks individually of their answer to a question or provoking question or a problem and try to answer it before class.  Session  Each student thinks individually of their answer to a question or a problem posed by the instructor, then they share it with their partner, before sharing it with the entire  Each student in Develop an open-ended and thought-provoking question or a problem and try to answer it before class.  2. Pose the question/problem. Decide the medium (slide, Students share)  Online Synchronou  Continue  Synchronou  Develop an open-ended and thought-provoking question or a problem and try to answer it before class.  2. Pose the question/problem. Decide the medium (slide, Students share)	Louining	_	i diposo	Procedure	mptomontation
Warmup technique that helps deepen whole-class discussions board) 3. Ask students to find a partner and give them a few minutes to think because students can board) 3. Ask students to find a partner and give them telecommun a few minutes to think One student because students can and then to a whole-class	Apply  Activities that allow students to use knowledge in new	Learning Technique Think-Pair- Share  2 students, then the whole class  5-15 min. /Single	Purpose  Each student thinks individually of their answer to a question or problem posed by the instructor, then they share it with their partner, before sharing it with the entire class.  Warmup technique that helps deepen whole-class discussions because students can rehearse their responses in a low-risk situation (discussion with the	Procedure  Instructor: Develop an open-ended and thought-provoking question or a problem and try to answer it before class. Pose the question/probl em. Decide the medium (slide, worksheet, board) Ask students to find a partner and give them a few minutes to think individually, and then discuss together, before the class discussion.  Pair of Learners: Individually	Online Synchronous Pairs of students use breakout rooms for discussion. Return to the main "room" for whole-class discussion.

Level of Learning	Collaborative Learning Technique	Description & Purpose	Preparation & Procedure	Online Implementation
			they disagree, they get prepared to explain why and how they disagree. 3. One student shares the answer to the whole class.	
	A-6 students (if you cannot form groups due to limited number of enrolled students, practice this technique with the whole class)  5-15 min. /Single Session	Each student brainstorms ideas and speaks in order moving from one student to the next, refraining from evaluating, questioning, or discussing the ideas, rotating through Round Robin more than once if needed.  Parainstorming technique that allows students generate many and diverse ideas ensuring all's participation.	Instructor:  1. Craft a prompt that can generate a sufficiently rich array of responses that can be expressed quickly and succinctly.  2. Think of and list as many possible responses before class predicting the duration of the activity.  3. Form groups, assign roles such as rule-enforcer and recorder (if necessary), and explain the purpose and the process.  4. Pose the prompt in the	When implemented online, the controlled participation may feel artificial, so it may use it sparingly.  Online synchronous: order of participation can be structured by alphabetical order or another organizing strategy.  Online Asynchronous: Asynchronous discussion (or a shared whiteboard or document) with established ground rules: Every student in the class or a base group should post a response before posting a second

Level of	Collaborative	Description &	Preparation &	Online
Learning	Learning	Purpose	Procedure	Implementation
2001111119	Technique	i di poss	Procedure	impromontation
			preferred	comment or
			medium.	response.
				1000011001
			<b>♣</b> Group of	
			Learners:	
			Each student	
			shares a word,	
			phrase, or short	
			sentence about	
			the prompt.	
	Buzz Groups	Small groups of	Market Structor:	Online
		peers discuss	1. Craft one or	Synchronous
	4-6	one or more	more engaging	Pairs of students
	students	questions	discussion	use breakout
		informally just	prompts and	rooms for
		to exchange	try to respond	discussion. Return
	/Single Session	ideas before	to them	to the main "room"
		participating	yourself before	for whole-class
		the whole-	class.	discussion.
		class	2. Form groups	
		discussion.	and announce	Online
		Different	the discussion	Asynchronous:
		groups may	prompts, in the	Create discussion
		answer	preferred	boards in each
		different	medium, and	group's space in
		questions.	time limit.	Canvas for
			3. Check	exchange of ideas.
		💡 Warmup	periodically	Create a whole-
		technique that	and shorten	class discussion
		helps students	the time limit if	board for all
		practice their	off topic or	students to
		comments and	extend if on	participate
		increase their	topic, but the	
		repertoire	time has	
		resulting in	ended.	
		richer whole-	→ Group of	
		class	Learners:	
		discussions.	After discussing	
			formally in small	
			groups, they return	

Level of Learning	Collaborative Learning	Description & Purpose	Preparation & Procedure	Online Implementation
Lourning	_	i dipose	Procedure	mptementation
	Talking Chips  4-6 students (if you cannot form groups due to limited number of enrolled students, practice this technique with the whole class)  10-20 min. /Single Session	Small groups participate in discussions and each student surrenders a chip ensuring equitable participation by everyone.  § Effective discussion technique for equitable participation, and group problem resolution. Shy learners can share ideas, while talkers reflect.	to the whole-class discussion  Instructor:  Craft one or more engaging discussion prompts.  Bring chips or other items that can serve as tokens.  Group of Learners: When all tokens are down, students retrieve and redistribute the chips so that the procedure repeats for the next round of discussion, unless the activity is complete.	Online Synchronous: Students click the button that allows them to virtually raise their hands, which serve as symbolic physical chips. When students contribute, they virtually put their hands down. Students contribute again when all hands are down.  Online Synchronous: Consider simply establishing discussion ground rules regarding number and length of comments per
	Role-Play  2-5 students	Each student assumes a different identity and acts out a	Instructor:  1. Designs a scenario carefully.  2. Identifies the	Online Synchronous: Utilize a web conference or a telecommunicatio
	15-45 hours /Single Session	scenario to apply knowledge, skills, and understanding.	perspectives and defines the type and number of roles and the	n tool. Students may even use avatars, but it is recommended to focus on the important aspects of the task.

Level of Learning	Collaborative Learning Technique	Description & Purpose	Preparation & Online Implementation
		Fffective technique to enhance understanding and application skills by engaging students in active learning.	framework for their actions.  3. Considers whether there will be observers to comment on the action or moderators to intervene if a person is falling out of character.  4. Identifies resources.
			<b>→</b> Group of
			Learners:
			1. Read the
			scenario and
			the resources
			and ask
			questions.
			2. Assume roles
			and enact the
			Role-Play until
			the proposed
			behavior is
			clear, the
			targeted
			characteristic
			has been
			developed, or
			the skill has
			been
			practiced.
			3. Participate in a
			discussion
			within small
			groups or with

Level of Learning	Collaborative Learning Technique	Description & Purpose	Preparation & Procedure	Online Implementation
			the whole	
			class.	
			Note: Consider	
			asking students to	
			reenact the Role-	
			Play, changing	
			characters or	
			redefining the	
			scenario and then	
			holding another	
			discussion.	

#### Remember & Understand

Level of	Collaborative	Description &	Preparation &	Online
Learning	Learning	Purpose	Procedure	Implementation
	Technique			
Remember	Group Grids	Students are	<b>Mathematical Proof</b> Instructor	Online
&		given pieces of	Selects two or	Synchronous:
Understan	2-4	information	more related	Groups work in
d	students	and asked to	categories that	breakout rooms on
		place them in	organize course	a web conference
Activities	<b>(b)</b> 15-45	the blank cells	information. Some	software using
that allow	min./Single	of a grid	categories might	documents or
the	Session	according to	require a second	digital
students to		category	level of	whiteboards.
demonstrat		rubrics.	categorization.	Alternatively, each
e that they				group member
understand		P Technique	→ Group of	completes a grid
or can		to build basic	learners	which compares
recall		schema by	1. Sort the items	with the grids of the
information		clarifying	of information	other members
•		conceptual	into categories.	until they reach a
		categories and	Alternatively,	consensus.
		remember	each member	
		information.	is responsible	Online
			for one	Asynchronous:
			category.	Groups upload

Level of Learning	Collaborative Learning Technique	Description & Purpose	Preparation & Procedure	Online Implementation
	Team Matrix	Discriminate	2. May correct their work by reviewing a completed grip by the instructor.	completed grids to a shared forum for all the groups to review.
	2 students  10-20 min./Single Session	between similar concepts by noticing and marking on a chart the presence or absence of important, defining features.  Peepen understanding by comparing and contrasting closely related concepts that students often mix up	1. Choose two or three related concepts. Identify the elements or the features that differentiate the concepts and those that both concepts possess.  2. Create a matrix with the concepts in the top row and either the categories for comparison or the identifying features in the left column (or vice versa)  Pair of learners  1. Come to	Synchronous and Asynchronous Use collaborative documents (Google Docs, Microsoft Word, Lucid Document, etc.) or digital whiteboards (Microsoft Whiteboard, Jamboard) Students articulate rationales for their contributions and share their matrices to a forum to compare them.
			consensus and complete the matrix 2. Compare group matrices with the	

Level of Learning	Collaborative Learning Technique	Description & Purpose	Preparation & Procedure	Online Implementation
			instructor matrix	
	Note-Taking Pair  2 students  5-15 min. /Single Session	Student partners work together to improve their individual notes from lectures or assigned readings, so their combined effort is superior to their individual notes, ensuring that they don't miss on important information, and they correct inaccuracies.  Peepen understanding by filling in gaps, fixing misunderstand ings.	Instructor:  1. Guide students on how to take good notes during lectures.  2. Use presentation slides or whiteboard to show overall structure by using titles and headings.  Pair of Learners:  1. Partner A begins by summarizing the main points from a section of the content to Partner B, who offers corrections and additional information.  2. Partner B repeats the same process for another section while partner A offers corrections and additional information.	

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Learning	Learning	Purpose	Procedure Implementation
	Technique		110004410
	Learning Cell	Quiz each	Market Instructor: Online
		other using	1. Model asking <b>Synchronous:</b> Use
	📏 2 students	questions they	good breakout rooms on
		have	questions. a Web conference
	<b>(</b> 15-30 min.	developed	2. Share the rules   tool during live
	/Single Session	individually	(like a firm sessions, or other
	_	about a reading	timeline for telecommunicatio
		assignment or	submitting n tools like Skype
		other learning	questions and before the live
		activity, helping	answers) session.
		students	
		pursue deeper	Pair of Online
		levels of	Learners: Asynchronous:
		understanding	1. Each student Discussion boards
		of the content.	develops a list on Canvas.
			of questions
		Fifective	and answers.
		technique to	2. Students
		deepen	alternate
		students'	between asking
		understanding	and answering
		of the content	questions
		enhance their	providing
		analytical	corrections if
		skills, and	needed, until
		practice	all the
		interpersonal skills.	questions have
		SKILLS.	been asked
			and answered.
			3. Students
			record other learners'
			responses and submit them to
			the instructor
			to ensure
			individual
			accountability.
			accountability.
		1	<u> </u>

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	•		Note: to ensure that both students will participate and complete the activity successfully, ask them to email or post their questions in advance.	
	Three-Step Interview  2 students, then 4 (or whole class if small number of class)  15-30 min. /Single Session	Interview each other and report what they learn to another pair.  PEffective technique for deepening understanding, building community and helping students to develop communication and interpersonal skills.	Instructor:  1. Generate questions that probe for values, attitudes, prior experience, or comprehensio n of course content.  2. Predetermine time  Pair of Learners:  1. Student A interviews Student B  2. Student B interviews Student A;  3. Students A and B each summarize their partner's responses for Students C and D (or to the	Online Synchronous Pairs of students use breakout rooms for discussion. Then, they report out in a standard format such as a discussion forum.  Online Asynchronous: Create a private forum for each group. Give partners a designated amount of time to interview each other through instant messaging, e-mail, or another preferred way. Then, students synthesize responses and post an introduction of their partner on the

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Learning	Learning	Purpose	Procedure	Implementation
	Technique			
				base group or the
			7-6	whole class.
	Test-Taking	Prepare for a	Instructor:	Online
	Teams	test in working	1. Present the	synchronous and
		groups, take	content in	asynchronous:  1. Create a forum
	4-6	the test	lecture,	
	students;	individually, and then retake	reading	for each group.
	recombine	the test in their	assignment, or	2. Give groups time to work
	into 4-6	groups, helping	other activity.	together to pool
		them improve	2. Prepare a good examination	information,
	<b>©</b>	their	and a test	resources, and
	proportional to	understanding.	study guide.	ideas to
	exam	May be used	Study guide.	prepare for the
		for short	→ Group of	test.
		quizzes within	Learners:	3. Then, follow the
		a single class	1. May meet for	know steps.
		period or for	fifteen	
		tests covering	minutes, a full	
		larger amounts	class session,	
		of material.	or longer.	
			2. Take the	
		P Efficient	examination	
		technique to	individually	
		support	and submit it to	
		individual	the instructor	
		accountability	for grading.	
		and benefit	3. Rejoin their	
		from collective	groups to	
		knowledge.	reach a	
			consensus on	
			the answers and submit a	
			group response to the test.	
			to the test.	
			Note: Consider	
			averaging	
			individual test	
			grades and group	

topic and then formulate effective ways to teach it to others. Then these expert groups break apart and go to teach their knowledge to other expert groups who  topic and then formulate effective ways to teach it to others. Then these expert the subject to teach it to their apart and go to teach their complex enough for students with a good grasp of the subject to teach it to their technical skill to teach their teach their teach their teach trequire discussion forum for each	Level of Learning	Collaborative Learning Technique	Description & Purpose	Preparation & Procedure	Online Implementation
Jigsaw  Students work in a small  4-6 group to develop knowledge into 4-6  into 4-6  Stingle or multiple sessions  Jigsaw  Students work in a small  Instructor:  In Design the learning task and create a list of topics for developing expertise so it is simple enough for students with a good grasp of these expert groups break apart and go to teach their knowledge to other expert groups who have developed knowledge on  Jigsaw  Students work in a small  In Design the learning task and create a list of topics for developing expertise so it is simple enough for students with a good grasp of the subject to teach it to their peers, but complex enough to require discussion.  In Instructor:  In Design the learning task and create a coordinate a coordinate a coordinate a complex project among several different group members.  Supporting students with a good grasp of the subject to teach it to their peers, but complex enough to require discussion.  In Instructor:  In Design the learning task and create a list of topics for developing expertise so it is simple enough for students with a good grasp of the subject to teach it to their peers, but complex enough to require discussion.  In Instructor:  In Design the learning task and create a list of topics for developing expertise so it is simple enough for students with a good grasp of the subject to teach it to their peers, but complex enough to require discussion.  In Instructor:  In Design the learning task and create a list of topics for developing expertises so it is simple enough for students with a good grasp of the subject to teach it to their peers, but complex enough for students with a good grasp of the subject to develop enough for students with a good grasp of the subject to develop enough for students with a good grasp of the subject to develop enough for students with a good grasp of the subject to develop enough for students with a good grasp of the subject to develop enough for students with a good grasp of the subject to develop enough for students with a goo				determine individual grades. Weight scores, for example, two- thirds for individual plus one-third for	
subtopics.  of equal number of with an expert learners. member from strategy for extending the  of equal number of learners. member from each of the closure activity initial groups		4-6 students; recombine into 4-6  time varies. /Single or multiple	in a small group to develop knowledge about a given topic and then formulate effective ways to teach it to others. Then these expert groups break apart and go to teach their knowledge to other expert groups who have developed knowledge on different subtopics.  © Efficient strategy for extending the breadth, depth, and scope of	1. Design the learning task and create a list of topics for developing expertise so it is simple enough for students with a good grasp of the subject to teach it to their peers, but complex enough to require discussion.  2. Divide the topics into a number of expert groups of equal number of learners.  3. Prepare a closure activity for reflection on what students have	<ul> <li>Helping students coordinate a complex project among several different group members.</li> <li>Supporting students develop technical skills</li> <li>Create an expert discussion forum for each identified topic.</li> <li>Divide groups into different forums.</li> <li>Reform groups with an expert member from each of the initial groups and reassign to different forums.</li> </ul>

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			Group of Learners:  1. Work together to master the topic and determine ways to help others learn it.  2. Move from their expert groups to new Jigsaw groups in which each student serves as the only expert on a specific topic.  3. The whole class reflects on the group discoveries in a closure activity.	allow the students to create modules and videos in Canvas